

Researcher Guide

Psychology faculty, graduate students, and students conducting independent research (including honor's theses) may use the Research Pool to recruit participants for their studies. Undergraduate students conducting research for class projects (e.g., PSYC 313/314) are not usually allowed to use the Research Pool. Exceptions may be granted

Psychology Research Pool

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- ‡ Choose the appropriate type of study. If you are unsure which to choose, contact the Research Pool coordinator.

If you have an online study you may wish to visit

<https://www.sonasystems.com/help/> to see options for credit granting

- ‡ Fill out your study information. The followings field MUST be completed for your study to be approved. Furthermore, [fields in blue need to match the information submitted in the Research Pool Application \(Google Form\)](#) . If you must change something, be sure to note it in the approval request (details below).

[Study Name](#)

Detailed Description

Eligibility Requirements

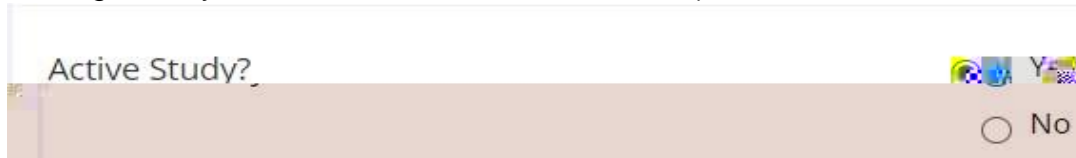
You must include the following: *Participants must be 18 years of age or older* (or specify a designated age range that you are testing, with minimum of 18 years)

Psychology Research Pool

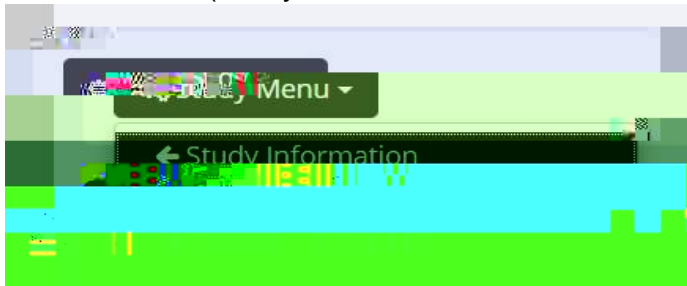
Note: If you requested more than 100 credits per study you may only receive half of these on initial approval request. After depleting that ½ allocation, email the coordinator to release the other half.

Recruiting Participants

- ‡ 0 D N H V X U H \ R X U V W X G beginning of recruitment (Study Menu Æ change Study Information Æ W R J J O H W K L V W R ³ \ H V ´



- ‡ Add timeslots (Study Menu Æ View/Administer Time Slots)



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Crediting Participants

- ‡ You should credit participants within one week of participation or an online VWXG\¶V GXH GDWH 7 K D W L V Z K H Q V W X G H Q W V D U H H [receive e-mails from them if you do not meet this deadline).
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Psychology Research Pool

Adding/Deleting Items from the Prescreen (This can only be done *prior* to the start of a new semester)

- x Prior the beginning of semester, look out for an email from the Research Pool Coordinator asking for any changes to the prescreen, and request all changes via email by the stated deadline.

Should you (Researcher or Instructor) have further questions please contact the coordinator psychresadmin@towson.edu.

Should your students have further questions, please direct them to this website :

<https://www.towson.edu/cla/departments/psychology/resources/research.html> (it contains information should they need to contact the coordinator).