

FirstName LastName

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www.linkedin.com/in/FirstNameLastName

Education

Master of Science in Supply Chain Management

May 20XX

Towson University, Towson, MD

- Graduate Capstone Project

Bachelor of Science in Business Administration

May 20XX

Towson University, Towson, MD | GPA 3.1

Certifications

International Maritime Dangerous Good (IMDG) Hazardous Certification

Valid February 20XX – 20XX

Towson University Computer Proficiency Exam

April 20XX

- Microsoft Office Certified (Excel, Word, PowerPoint)

Related Experience

Pricing Analyst, Nelson & Co, City, MD

August 20XX – Present

- Coordinate, analyze, and provide air/ocean transportation pricing
- Maintain and develop new business and relationship with foreign agents, approximately 25 connections
- Develop weekly Excel spreadsheets to analyze and improve current quote methods, two per week
- Use Cargosphere to quote and maintain feedback responses of quotes

Sportshirt Planning Trainee, Sportswear Inc., City, MD

May 20XX – August 20XX

- Analyzed past sales from previous years to determine stock for the new season
- Created Excel spreadsheets to rank each store based on given criteria, approximately 11 store comparisons
- Dispersed over 30 purchia -wide through effective communication

Lectory Member, Baltimore Orioles, Baltimore, MD

April 20XX – September 20XX

tted proposal for a new initiative called the Fan Appreciation Program including a cost analysis and
older needs assessment

vised live interactive activities, in-game contests, promotions, entertainment, and fan contests

Experience and Involvement

Presidential Ambassador, Towson University, Towson, MD

August 20XX – May 20XX

- Assisted the President of Towson University with student relations through bi-weekly briefings
- Developed student-oriented activities designed to promote school pride

Student Advisory Board Member, Campus Recreation, Towson, MD

January 20XX – December 20XX

- Planned employee training and implemented programs and trainings designed to improve student employment experiences

Treasurer, Central Business Association, Towson, MD

September 20XX – May 20XX

- Maintained accurate transaction records and reviewed pending expenditure proposals
- Managed a \$2,000 budget for department events and supplies